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A Starting Point: Statement of Financial Position

Vagabond Travel Agency Balance Sheet December 31, 2009			
Assets		Liabilities & Owners' Equity	
Cash	\$ 22,500	Liabilities:	
Notes receivable	10,000	Notes payable	\$ 41,000
Accounts receivable	60,500	Accounts payable	36,000
Supplies	2,000	Salaries payable	3,000
Land	100,000	Total liabilities	\$ 80,000
Building	90,000	Owners' Equity:	
Office equipment	15,000	Capital stock	150,000
		Retained earnings	70,000
Total	\$ 300,000	Total	\$ 300,000



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PERSONAL FINANCIAL STATEMENT					
Section 1(a) - Personal Information			Date: 06/05/04		
Name: Jon E. Example		Birthdate: 05/05/55	SSN: 123-45-6789		
Address: Any Street		City: Any City	State: TX	Zip: 11111	# of Years: 10
Employer: Any Employer		Position: Any position			
Employee's Address: Any Employee's address		City: Any Employee's city	State: TX	Zip: 45678	
Residence Phone: Home: 333-4444		Residence Phone: Work: 333-4444	Driver's License # M-0012345		
Section 1(b) - Other Party Information					
Name: Jane E. Example		Birthdate: 06/05/65	SSN: 333-44-6666		
Address: Any Street		City: Any City	State: TX	Zip: 11111	# of Years: 10
Employee: Any Employee # 2		Position: Any position			
Employee's Address: Any Employee's address		City: Any Employee's city	State: TX	Zip: 33345	
Business Phone: 111-222-3333		Residence Phone: 222-333-4444	Driver's License # M-0012345		
Section 2 - Statement of Financial Condition					
Assets	In Dollars	Liabilities		In Dollars	
Cash: (Refer to Schedule A)	\$10,000	Notes Payable: (Refer to Schedule D)		\$40,000	
Securities: (Refer to Schedule B)	\$10,000	Mortgages Payable: (Refer to Schedule C)		\$50,000	
All Real Estate: (Refer to Schedule C)	\$100,000	All Other Liabilities:		\$0	
Recreational & Vacation Assets:	\$20,000			\$0	
Residual or Magic Assets:	\$0			\$0	
Cash Value Life Insurance:	\$0			\$0	
Accounts and Notes Receivable:	\$0			\$0	
Household & Personal Assets:	\$0	Total Liabilities:		\$80,000	
All Other Assets:	\$0	Net Worth: (Total Assets - Total Liabilities)		\$120,000	
Total Assets:	\$240,000	Annual Income & Net Worth:		\$120,000	
Section 3 - Annual Income					
Federal Income Tax Information for the Year Ended 2003					
Salaries & Wages (Individual):	\$75,000	Instalment Payments (auto, credit card)		\$15,000	
Salaries & Wages (Household):	\$75,000	Other Instalment Payments		\$0	
Bonuses & Commissions:	\$0	Mortgage Payments		\$0	
Dividends & Interest Income:	\$0	Other Debt Service		\$0	
Net Real Estate Income:	\$0	Attorney, Child Support, etc.		\$0	
Oil & Gas Income/Rentals:	\$0	Auto Life & Health Insurance Premiums		\$0	
All Other Income:	\$0	All Other Expenditures:		\$0	
Total Income:		\$100,000	Total Expenditures:		\$10,200

Alpha Graphics, Inc.		
Vertical Analysis of Balance Sheet		
December 31, 2006		
	AMT	%
ASSETS		
Total current assets	\$ 42,000	15.0%
Property, plant, & equipment, net	207,000	75.0%
Other assets	35,000	12.5%
Total assets	\$284,000	100.0%
LIABILITIES		
Total current liabilities	\$ 48,000	16.9%
Long-term debt	108,000	38.0%
Total liabilities	156,000	55.0%
STOCKHOLDERS' EQUITY		
Total stockholders' equity	128,000	45.0%
Total liabilities & stockholders' equity	\$284,000	100.0%

Review of Accounting Statements

Reading & Understanding Basic Financial Statements

Lecture 1

Financial Analysis Report

Objective

Objectives
The Financial Analysis Project is intended to demonstrate your skill with the following financial analysis tools:

- Income Statement and Balance Sheet, plus supporting documentation (e.g., Notes, Management Discussion)
 - Calculation and interpretation of Financial Ratios
 - Identifying and using Comparative Data to evaluate a company's performance

Process

1. Select a company to analyze. (Your own company, or the company report used in the first night of class are good resources.) Obtain the most recent annual report available. "Date" is not a critical factor for this project, but more timely data will be more interesting.
 2. Read the report and identify questions for discussion. (This was part of your first night assignment.)
 3. Choose and calculate at least five ratios from those discussed in class (workshop #2). Explain your reasons for selecting the ratios, and interpret your results. (An Excel spreadsheet for ratio calculations and a description of the common ratios are downloadable from the BA215 section of my website, <http://academic.regis.edu/range>.)
 4. Research (library and web) the industry standards for your company. (See comparative data sources resource on my website.)
 5. Summarize your findings in a report, deliverable in Week 3 (see below). Compare your findings to the industry averages and explain your conclusions about past performance. What are the company's strengths? Identify potential areas for improvement. Try your hand at forecasting the company's future prospects.

Deliverables

- 5-8 page report
 - A paragraph describing the company's business
 - A paragraph outlining the industry in which this company operates, including future prospects (Industry Outlook).
 - Ratio calculations, including explanation of your choices (why?)
 - Your interpretation of the ratios in light of industry comparative data & the general industry/ economic environment
 - A brief forecast of the company's future prospects. NOTE: This will probably feel uncomfortable, but be assured that you can't be wrong on this part! Nobody knows the future until it happens. This is a preview of the forecasting that is necessary for budget planning.
 - Appropriate bibliographic listing of ALL your research sources. See the *New Century Handbook* for guidelines in citation style – APA preferred.
 - Copy of the source income statement and balance sheet (only).

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